

Software Testing Templates List

PROJECT A

General information	
Customer	<Project name>
Created by (Author)	
Preparation date	
Version	
Status	

Revision History					
Version	Description	Author	Date	Approved by	
				Author	Date

Summary

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1. Error Log

Error Log	
Template Name:	Error Log
Template Description:	Bug Report with all related fields.
Possible Required Fields:	<ul style="list-style-type: none"> • Project Name • Navigation Path • Bug Description • Bug Type • Priority • Updated By • Assigned To • Status

2. Final Release Report

Final Release Report	
Template Name:	Final Release Report
Template Description:	Certifying by the Test engineer, regarding the final release.
Possible Required Fields:	<ul style="list-style-type: none"> • Project Name • Project Manager • Reported By • Reported On • Assumptions • Remarks

3. Load Test Plan

Load Test Plan	
Template Name:	Load Test Plan
Template Description:	Test Planning for the load test scenarios.
Possible Required Fields:	<ul style="list-style-type: none"> • Scope • Scenarios • Resources • System Resources • Planned Start Date • Planned End Date

- Risk
- Risk Management

4. Load Test Scenario

Load Test Scenario	
Template Name:	Load Test Scenario
Template Description:	Picking the process and producing the loads as per the requirements.
Possible Required Fields:	<ul style="list-style-type: none"> • Scenario ID • Process • Load Method • Required Min Load • Required Max Load

5. Load Test Report

Load Test Report	
Template Name:	Load Test Report
Template Description:	Producing the report, under the loads as per the requirements.
Possible Required Fields:	<ul style="list-style-type: none"> • Scenario ID • Process • Load Method • Required Min Load • Required Max Load • Peak Load Point • Response Time • Remarks • Status

6. Status Report

Status Report	
Template Name:	Status Report
Template Description:	Producing the work status report.
Possible Required Fields:	<ul style="list-style-type: none"> • Resource Name • Planned Task

- Planned Start Date
- Planned End Date
- Actual Start Date
- Actual End Date

7. Test Case Template

Test Case Template	
Template Name:	Test Case Template
Template Description:	Producing the cases with expected results based on the requirements.
Possible Required Fields:	<ul style="list-style-type: none"> • Test case specification identifier • Test items • Input specifications • Output specifications • Environmental needs • Special procedural requirements • Intercase dependencies

8. Test Plan Template

Test Plan Template	
Template Name:	Test Plan Template
Template Description:	To log the scope and resources with the specified timelines.
Possible Required Fields:	<ul style="list-style-type: none"> • Scope • Approach • Resources • Schedule • Test Environment • Test Design Techniques • Entry & Exit criteria • Risk Specifications

9. Test Results Report

Test Results Report	
Template Name:	Test Results Report

Template Description:	To produce the test result against the cases.
Possible Required Fields:	<ul style="list-style-type: none"> • Test Case ID • Executed On • Executed By • Expected Result • Actual Result • Status

10. Test Scenarios

Test Scenarios	
Template Name:	Test Scenarios
Template Description:	To log the scenarios, by covering all the requirements.
Possible Required Fields:	<ul style="list-style-type: none"> • Test Scenario ID • Process On • Requirement Of • Scenario Type • Scenario Steps

11. Test Script Log

Test Script Log	
Template Name:	Test Script Log
Template Description:	Logging the Test Script Details with ID, Purpose, Generated By and associated details.
Possible Required Fields:	<ul style="list-style-type: none"> • Script ID • Designed Purpose • Supporting Environment • Generated By • Generated On • Executed By • Executed On • Status

12. Test Script Allocation Form

Test Script Allocation Form	
Template Name:	Test Script Allocation Form
Template Description:	Producing the allocation details of scripts generating and execution.
Possible Required Fields:	<ul style="list-style-type: none"> Its covered in Test Script Log

13. Traceability Matrix

Traceability Matrix	
Template Name:	Traceability Matrix
Template Description:	Traceability Matrix, which it gives the coverage of testing in a clear manner.

14. User Acceptance Test Report

User Acceptance Test Report	
Template Name:	User Acceptance Test Report
Template Description:	Customer's test report with related fields once after delivering product to customer.

15. UI Check List

UI Check List	
Template Name:	UI Check List
Template Description:	Producing key Check list elements, with all UI elements

16. Web Usability Check List

Web Usability Check List	
Template Name:	Web Usability Check List
Template Description:	Producing key Check list elements, with all web elements.